

Institute of Business & Information Technology

University of the Punjab Quaid-e-Azam Campus, Lahore-54590



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Business Internship Viva

Student's Profile			
Name:		Roll No.:	
Major:	Start Date:	Finish Date:	
Organization Profile			
Title:			
On Site Supervisor			
Name:		Designation:	
Email:		Cell No.:	

Viva Voce Examination

	80%+	70%+	60%+	50%+	<50%		
Internship Activities Description							
Daily/Weekly Assigned Tasks Completed		4	3	2	1		
Computer Applications Used	5	4	3	2	1		
Data Compiled, Materials Reviewed, and Work Produced	5	4	3	2	1		
Co-Worker and Supervisor Relationships		4	3	2	1		
Benefits Gained Through This Internship	5	4	3	2	1		
Relevance of BBIT Courses to Internship	5	4	3	2	1		
Comparison of Internship Experience and Classroom Knowledge	5	4	3	2	1		
New Business Opportunity Identification	5	4	3	2	1		
Defence of Internship							
Confidence in Handling Questions	5	4	3	2	1		
Accuracy in Handling Questions	5	4	3	2	1		
Good Eye Contact While Responding	5	4	3	2	1		
Listens and Reflects Back What is Asked	5	4	3	2	1		
Use of Non-Verbal Communication with Nods and Hands		4	3	2	1		
Language and Fluency in Handling Questions	5	4	3	2	1		

Remarks:_____

Dr. Urooj Qamar Assistant Professor