



Resit/Special Examination Application

The Director

*Institute of Business & Information Technology,
University of the Punjab, Lahore*

Respected Sir,

Reason for Missing the Examination(s) _____

Details of the Examination(s) Missed

Course Title	Course Code	Teacher	Mid/Final

- Attach all relevant documents/evidence supporting your application
- There will be no resit examination for the improvement of D and F grades.
- The student needs to inform the department within one week of commencement of examination
- Resit Examination fee Rs. 5000 for 1 course. If 2 or more courses, then Rs. 10,000.

Thanking you in anticipation. Yours sincerely,

Program: ☐ MBIT ☐ BBIT ☐ BSBA

Name: _____

Signature _____

Roll No: **F** _____

Current Semester/Term: _____

Cell No.

0	3			-							
---	---	--	--	---	--	--	--	--	--	--	--

Dated: _____

For Office Use ONLY

The Director